

# **Digital Skills, Literacy & Citizenship**

Level 1 Award RARPA qualification

Length of course: One day

**Part 1 – Understand how to access and use college online platforms**

**Part 2 – Being a digital citizen**

**Part 3 - Identifying reliable sources online**

|  |  |
| --- | --- |
| Your full name |  |
| Your student number |  |
| Your course title and course code |  |
| Your user name for   * college computer * Moodle | IDNUMBER  ……………. |
| Your user name for   * Microsoft 365 (Teams) * WiFi * Your college email | [IDNUMBER@student.lambeth.ac.uk](mailto:IDNUMBER@student.lambeth.ac.uk)  ………………………………………………………………….. |
| Your password is | *Write your password in a safe place (not here!) and keep it secret. Don’t lose it!* |
| Your email address is |  |
| Your teacher’s name and email address is: |  |

Aims of course:

This course will help you to:

* Know how to access the key platforms and applications used for learning at the college
* Know what it means to be a digital citizen
* Know how to identify reliable sources online

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| This will help me on my course because: |
|  |
| This will help me in the future because: |
|  |

Self-assessment:

For each of the themes below, identify on the scale how confident you currently feel:

|  |  |
| --- | --- |
| **Key knowledge and/or skill** | **Confidence level** |
| The key platforms and applications used at Lambeth College |  |
| The main feature of these platforms |  |
| How to log in to Microsoft Teams (and other 365 tools) |  |
| The key accessibility tools available online |  |
| Being able to access and use Microsoft 365 apps |  |
| What digital identity means |  |
| The most commonly used web browsers |  |
| How to keep safe online |  |
| Showing respect and empathy when creating and responding to digital information |  |
| Examples of fake news stories & conspiracy theories |  |
| How to check the reliability of online sources |  |
| How algorithms work in filtering our news sources and shaping how we respond to them |  |

Calculate your average confidence level by adding up your scores above and dividing the total by 12:

*For example, your score might add up to 47/100. When you divide 47 by 12, your average score would be 3.91*

|  |
| --- |
| My average confidence level is: |

Personal target(s) for this course:

(Choose one or two of the themes above to help you write your target(s))

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| --- |
| My target is: |

# **UNIT 1: Understanding how to access and use online college platforms**

This unit is assessed via Forms online – you will access the link online or via a QR code. The pass mark for this assessment is 11/14. Please enter your score below:

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| --- | --- |
| Unit 1: Assessment score: |  |

# **UNIT 2: Being a digital citizen**

2.1 Explain below what ‘digital identity’ means:

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|  |

2.2 Identify 3 commonly used web browsers:

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| --- |
| 1.  2.  3. |

2.3 Explain some key strategies for staying safe online:

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2.4 Give some examples of ways you can show respect and empathy when creating and responding to digital information. You can list your examples if you prefer.

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# **UNIT 3: Identifying reliable sources online**

3.1 What are fake news and conspiracy theories?

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Give at least three examples of fake news and/or conspiracy theories. You can list your examples if you prefer.

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3.2 Identify three ways of checking whether online sources are reliable:

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| --- |
| 1.  2.  3. |

3.3 Define algorithms, filter bubbles and echo chambers

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| --- | --- |
|  | **Definition** |
| **Algorithms** |  |
| **Filter bubbles** |  |
| **Echo chambers** |  |

How do algorithms, filter bubbles and echo chambers filter the news you see and shape your response to it?

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3.4 Give some examples of how you can burst your own filter bubble:

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# **End of unit self-assessment**

Now that you have completed the course, self-assess how confident you feel about the knowledge and skills you have covered today:

|  |  |
| --- | --- |
| **Key knowledge and/or skill** | **Confidence level** |
| The key platforms and applications used at Lambeth College |  |
| The main feature of these platforms |  |
| How to log in to Microsoft Teams (and other 365 tools) |  |
| The key accessibility tools available online |  |
| Being able to access and use Microsoft 365 apps |  |
| What digital identity means |  |
| The most commonly used web browsers |  |
| How to keep safe online |  |
| Showing respect and empathy when creating and responding to digital information |  |
| Examples of fake news stories & conspiracy theories |  |
| How to check the reliability of online sources |  |
| How algorithms work in filtering our news sources and shaping how we respond to them |  |

Calculate your average confidence level now by adding up your scores above and dividing the total by 12:

*For example, your score might add up to 75/100. When you divide 75 by 12, your average score would be 6.25*

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| My average confidence level is: |

Reflect here on the key things you have learned. You should refer back to the targets you set yourself at the start of the day:

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